

# Trados Studio Level 3 eLearning Working with Terminology

This course aims to provide an understanding of terminology management using MultiTerm Desktop and cloud termbases with Studio cloud capabilities.

#### TARGET AUDIENCE

This course is for linguists, such as translators and terminologists, and administrators, who are responsible for setting up and maintaining terminology databases and terminology entries in MultiTerm Desktop or in Cloud Termbases.

## **LEARNING OBJECTIVES**

By the end of this course, you will be able to create, manage, and maintain termbases using MultiTerm, including importing from Excel, browsing and searching entries, exporting data, and migrating termbases to the cloud.

# **COURSE DURATION**

The course is approximately 4 hours in duration and can be viewed and then used as a post-course reference tool.

### **COURSE DETAIL**

The course will cover the following topics:

- Introduction to Terminology
- Creating a termbase from an MS Excel Glossary using MultiTerm Convert and importing the termbase content
- Using the termbase
- Managing the termbase
- Exporting termbases
- Adding entries with input models
- Termbase maintenance
- Working with Cloud termbases

## **DELIVERY**

This eLearning course is hosted in our RWS University learning portal. Each user will be given individual access to the course and will be able to take it at their own pace.

# **FURTHER INFORMATION**

For more information on any of our courses, training delivery options, or course fees, please contact us at Learn@rws.com.

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